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UCC Minutes

Kutztown University Curriculum Committee

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# UCC Minutes April 22, 2004

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KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE  
MINUTES OF THE APRIL 22, 2004 MEETING

K. Johnston called the meeting to order stating there was a quorum.

Present: Kimberly Johnston, Chairperson, Dana Cubeta, Charles Cullum, Susan Czerny, Mark Dinger, Matthew Hess, Karen Kresge, Christine Lottes, Debra Lynch, Elizabeth Rogol, Joanne Emge for Randy Schaeffer, Marilyn Stewart.

Absent: Robert Gray, George Paterno, David Rogers,

Also in Attendance: Dan Benson, Thomas Betts, Elsa Gekus, Lyn Phy, Brian Wlazelek.

**GENERAL ANNOUNCEMENTS**

None

**MINUTES**

It was moved by K. Kresge and seconded by D. Lynch to approve the Minutes of the February 26, 2004 meeting. The motion passed.

**OLD BUSINESS**

**Proposed By-Law Change** - It was moved by D. Lynch and seconded by E. Rogol to include a non-voting member from the Advising Center to the membership of the University Curriculum Committee. MOTION PASSED. The by-law change will now be forwarded to APSCUF for approval.

Curr #: VPA 0415  
Course: New Course - SPE/WRI 340, Research for Public Relations (effective Spring 2005).  
Proposal: Addition of course to master course listing. SPE 170, Introduction to Public Relations, and WRI 216, Writing for Public Relations, are course prerequisites.

This item remains tabled.

**NEW BUSINESS**

Curr #: BUS 0406  
Program: Program Deletion - BSBA/General Business (effective Fall 2004).  
Proposal: Deletion of the BSBA in General Business program.

It was moved by E. Rogol and seconded by M. Dinger to consider and approve this proposal. MOTION PASSED.

Curr # : BUS 0407  
Course: New Course - MGM 463, Transportation Management, 3 s.h., 3 c.h. (effective Spring 2005).  
Proposal: Addition of course to master course listing. ECO 012, MGM 300, and Senior standing, or permission of the instructor, are course prerequisites.  
Comments: It was noted that the effective date should be changed to Spring 2005.

It was moved by E. Rogol and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Curr # : BUS 0408  
Program: Program Revision - Master of Business Administration (effective Fall 2004).  
Proposal: Deletion of Business Law, Macro Economics, Business Computer Applications, and Principles of Management from the list of common body of knowledge courses required for the program.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Curr # : BUS 0409  
Course: Course Revision - ECO 012, Principles of Microeconomics (effective Fall 2004).  
Proposal: Deletion of ECO 011, Principles of Macroeconomics, as a course prerequisite.

It was moved by E. Rogol and seconded by D. Lynch to consider and approve this proposal.  
MOTION PASSED.

### **College of Education**

Curr # : EDU 0418  
Program: Program Revision - M.Ed. in Elementary Education (effective Fall 2004).  
Proposal: Reduction in the number of credits required for the M.Ed. in Elementary Education degree from 36 to 30 credits. In addition, revision of check sheet to reflect recent changes approved in various actions of the UCC or Graduate Council.

Curr #: EDU 0419  
Program: Program Revision - M.Ed. in Elementary Education (Extension of Certificate) (effective Fall 2004).  
Proposal: Reduction in the number of credits required for the Master in Education Degree in Elementary Education (Extension of Certificate) from 36 to 30 credits by elimination of the previous Areas II and IV.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve EDU 0418 and EDU 0419 as a block. MOTION PASSED.

### College of Graduate Studies

Curr #: GRD 0402  
Course: Course Revision - COU 517, Professional Orientation and Ethics in Student Affairs (effective Fall 2004).  
Proposal: Change in course description.  
Comments: It was noted that the semester hours and credit hours need to be moved to the end of the course description. In addition, there were questions about required texts being included in the syllabus.

It was moved by K. Kresge and seconded by C. Lottes to consider and approve this proposal. Due to the fact that a representative from the department was not present at the meeting to answer questions raised about the proposal, it was then moved by D. Lynch and seconded by K. Kresge to table the proposal. MOTION TO TABLE PASSED.

Curr #: GRD 0404  
Course: Course Revision - COU 570, Contemporary College Students (effective Fall 2004).  
Proposal: Change in course title **from** The American College Student **to** Contemporary College Students.  
Comments: It was noted that the proposal actually seems to be a course revision rather than just a title change as indicated on the cover sheet.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal. Due to the fact that a representative from the department was not present at the meeting to answer questions raised about the proposal, it was then moved by D. Lynch and seconded by D. Benson to table the proposal. MOTION TO TABLE PASSED.

### College of Liberal Arts and Sciences

Curr #: LAS 03185  
Course: Course Revision - CHM 051, Introduction to Forensic Science (effective Spring 2005).  
Proposal: Change in course title **from** Introduction to Forensic Chemistry **to** Introduction to Forensic Science. In addition, revision of course description.  
Comments: It was noted that the Instructional Resource list is outdated and it was suggested that additional newer resources be added.

Curr #: LAS 03186  
Course: Course Revision - CHM 340/341, Analytical Chemistry II and Analytical Chemistry II Lab (effective Spring 2005).  
Proposal: Change in course title **from** Instrumental Analysis and Instrumental Analysis Lab **to** Analytical Chemistry II and Analytical Chemistry II Lab. In addition, change in prerequisites **from** four semesters of chemistry **to** CHM 230 and 231 or ENV 220 and 221. Also, revision of course description and syllabus.

Curr #: LAS 03187  
Course: Course Revision - CHM 230/231, Analytical Chemistry I and Analytical Chemistry I Lab (effective Spring 2005).  
Proposal: Change in course title **from** Quantitative Analysis and Quantitative Analysis Lab

**to Analytical Chemistry I and Analytical Chemistry I Lab.** In addition, revision of course description and syllabus.

Comments: It was noted that the Instructional Resource list is outdated and it was suggested that additional newer resources be added.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve LAS 03185, LAS 03186, and LAS 03187 as a block. MOTION PASSED.

Curr #: LAS 03188  
Course: New Course - CHM 470, Selected Topics in Chemistry, 1-3 s.h., 1-3 c.h. (effective Spring 2005).  
Proposal: Addition of course to master course listing. CHM 100, CHM 102, and CHM 214, or permission of the instructor, are course prerequisites. This course may be repeated for up to 6 credits provided the same topic is not repeated.

It was moved by K. Kresge and seconded by C. Lottes to consider and approve this proposal. MOTION PASSED.

Curr #: LAS 03189  
Course: New Course - CHM 00X, Preparatory Chemistry, 3 s.h., 3 c.h. (effective Spring 2005).  
Proposal: Addition of course to master course listing. High school algebra is a course prerequisite. Enrollment in this course is limited to science and science education majors who have not taken or who have not successfully completed General Chemistry I and the course will fulfill Categories IV. D. and V. of General Education for those students.  
Comments: There was a question about whether there are enough Instructional Resources listed in the syllabus. It was also noted that none of the listed Instructional Resources are currently in the Library.

It was moved by E. Rogol and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Curr #: LAS 03191  
Program: Program Revision - B.S. Chemistry/Biochemistry (effective Spring 2005).  
Proposal: Addition of CHM 230 to the Major Program, Category A, Required Chemistry courses; addition of CHM 340 to the Major Program, Category C., Chemistry Electives; and deletion of CHM 340 from the Major Program, Category A., Required Chemistry courses.

It was moved by E. Rogol and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Curr #: LAS 03194  
Course: New Course - MAT/WST 045, Women in Mathematics, 3 s.h., 3 c.h. (effective Spring 2005).  
Proposal: Addition of course to master course listing. Two years of high school algebra is a course prerequisite. This course may be used to fulfill Category IV.D or Category V. in General Education. The course may also be used as an elective for the Women's Studies Program.

Comments: It was noted that the suggested course number of MAT 035 cannot be used since this course number was previously used. D. Lynch indicated that this is the type of course that the General Education Restructuring Committee hopes will be developed in the future.

Note: Subsequent to the meeting, it was determined that MAT/WST 045 should be used for the course number.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

## **ANNOUNCEMENTS**

### **One-Time Only Course**

IDC 0404 UST 005, Assessment and Professional Certification, Fall 2004

### **Selected Topics Courses**

EDU 0426 ELU 566, Special Topics in Elementary Education: Integrating Technology and Mathematics, Fall 2004

LAS 03190 ANT 371, Selected Topics in Anthropology: Islamic Cultures, Fall 2004

LAS 03193 HIS 372, Selected Topics in History: History and Architecture of the Pennsylvania German Landscape, Spring 2005

## **ADJOURNMENT**

It was moved by S. Czerny and seconded by C. Lottes to adjourn the meeting. MOTION PASSED.

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Donna J. Trabosh, Recording Secretary

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Date

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Susan G. Czerny, Secretary

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Date